

Avondale Presbyterian Church

Job Description

Title: Interim Director of Christian Education

Job Status: Part-time (20-25 hours/week)

Reports to: Senior Minister

Accountability to: Discipleship Ministry Team

Summary: The Christian Educator will be spiritually grounded in Scripture and in the principles of the Reformed tradition. Participates as a part-time staff member in providing educational leadership and outreach to the Avondale congregation. Develops and implements innovative and effective ways to intentionally minister to and involve children, youth and their families in the Church Family. Implements the vision to offer Christian programs in our facilities. Provides administrative, organizational, and creative leadership to year around ministries.

About: Avondale is a PCUSA affiliated church in Charlotte, NC and was established in 1944. Avondale nourishes faith at every stage, new and long-held, questioning and assured.

Ministry duties and responsibilities:

- Assess our Christian Education programs and provide feedback to the Session and Christian Nurture.
- Work with a team to enhance the Christian Education opportunities for Children at Avondale.
- Be available to occasionally teach classes during the Sunday School hour and other times as needed.
- Enlist adult and youth volunteers from the congregation to help lead Christian Education programs.
- Help devise a schedule and select program curriculums for all areas of Christian Education.
- Lead the Avondale Adventures program.
- Coordinate Vacation Bible School.
- Coordinate youth Confirmation Class and attend a summer youth conference with the Youth Group.
- Communicate with Avondale Children's Center (ACC) and Alliance Center for Education (ACE) staff about relevant Christian Education opportunities for students and families.
- Help to pursue creative ways to engage and involve children in worship. i.e. children's church and/or children's moment.

Other Responsibilities:

- Attend weekly staff meetings.
- Participate in regular performance reviews, including an initial 90-day evaluation.

- Acknowledge understanding of and adhere to the policies and procedures by the Session as defined in the Child and Youth Protection Policy.

Knowledge, Skills, and Abilities required:

- Faith commitment to Jesus Christ and serving others.
- Bachelor's degree in related area.
- Strong leadership ability.
- Ability to work both independently and within team structure.
- Detail oriented and creative.
- Ability to enlist and train volunteers.
- Strong organizational and administrative skill, including knowledge of MS Word, Excel, etc.

To apply:

Please submit your resume via this link: <https://form.jotform.com/222485439021150>

The announcement is also posted on Avondale's website: www.avondalepresbychurch.org/jobs

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Avondale
PRESBYTERIAN CHURCH

